

**STAMBAUGH TOWNSHIP**  
**SHORT-TERM RENTAL APPLICATION**

Please note that Short-Term Rentals are valid for 1-year and must be renewed each year.

**OWNER INFORMATION:**

Name: \_\_\_\_\_ ☐ (This is the Primary Contact Person)

DBA (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

**RENTAL UNIT INFORMATION:**

Address of Property: \_\_\_\_\_

Parcel Identification Number: \_\_\_\_\_

Number of Approved Bedrooms: \_\_\_\_\_ See Section 5 (3) Septic Tank size \_\_\_\_\_ Gallons

Attach a copy of the properties Septic System Inspection Report, Water Well Permit and Water Quality Test dated within 24 Months. If have a well.

Number of Off-Street Parking Spaces provided for the dwelling unit: \_\_\_\_\_

Maximum number of occupants (based on 2-occupants per approved bedroom plus 2-additional occupants

\_\_\_\_\_  
Children under the age of 6 are not included in the count

**LOCAL AGENT INFORMATION** (If different from Applicant):

Name: \_\_\_\_\_ ☐ (This is the Primary Contact person for Guests)

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Local Agent information will be provided to adjacent neighbors within 300 feet

I have read and understand the Stambaugh Township Short-Term Rental Ordinance.

Signed \_\_\_\_\_ Property Owner

Date: \_\_\_\_\_

Internal Notes:

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Approved :

Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Stambaugh Township

## Short-Term Rental Registration Affidavit

Please read through and initial by Owner of the short-term rental property

- ☐ Notify neighbors within 300 feet of both sides and provide local agent information to them.
- ☐ The dwelling unit shall be limited to one single, short-term rental contract at a time.
- ☐ The maximum number of persons residing in the short-term rental shall not exceed two times the number of bedrooms plus two additional individuals, not to exceed twelve occupant's total.
- ☐ The use of campers, recreational vehicles, tents, or other temporary dwellings to provide additional occupancy on the premises is not permitted.
- ☐ All short-term rentals shall have a designated Local Agent residing within 30 minutes of the Dwelling Unit used as a Short-Term Rental.
- ☐ The short-term rental shall not be used for Special Events, such as weddings, outdoor parties, or similar events that exceed the maximum number of occupants allowed. Does not apply to property owner.
- ☐ Motor vehicles, boats and trailers shall be parked on the Short-Term Rental property and not parked on any public or private road or adjacent right-of-way.
- ☐ All dwellings and dwelling units available for short-term rental are subject to the requirements of the Township Ordinances, including without limitation the Township's Zoning Ordinance. In the event of a conflict between this Ordinance and any other Ordinance, the stricter regulation shall apply.
- ☐ All short-term rentals shall have all the Required Postings that are mandated by the Stambaugh Township Short-Term Rental Ordinance.
- ☐ All short-term rental properties must submit an annual registration and license renewal form to Stambaugh Township.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date